



Memo No. 62 D.M/ENGG

Date : -30/05/2019

NOTICE INVITING ELECTRONIC TENDER NO. 03 D.M/ENGG DATE – 30/05/2019 (2019-2020) of
DAINHAT MUNICIPALITY , P.O:-DAINHAT ,DIST :-BURDWAN

NOTICE INVITING E-TENDER

The Chairman on and for behalf of the Board of Councilors of Dainhat Municipality invites sealed competitive tender on percentage (above /below rate from the reliable and resourceful companies/firms/contractors having experience and acumen in construction work as noted below and the eligibility is depicted hereunder in the tender. Details of tender with necessary requirement towards submission of quotation papers will be available online as per particular given below.

1. General guidance for e-tendering intending :-

Tenderers desires of participating in the tender are to log on to the web site <http://wbtenders.gov.in>. The tender can be searched by typing the first four letters in the search engine provided in the web site.

2. Registration of contractors:-

Tenderers willing to take part in the process of e-tendering are required to obtain digital signature certificate (DSC) from any authorised certifying authority (CA) under CCA, Govt. Of India.(viz. n code solution safe script, e-mudhra, TCS,MTNL,IDRBT)DSC is given as a USB e-token.

After obtaining the class 3 digital signature certificate from the approve CA they required to register the fact of processing the digital certificate through the registration certificate available in the web site.

3. Eligibility for participation :-

Contractors, Registered Engineers Co-operative societies, consortium and partnership firm registered with the State Government and contractors of equivalent grade class registered central govt/MES/Railway for execution of civil works are eligible to participate.

4. Collection of tender documents:

Tenderers are to be submitted online and intending tenders are to be download the tender documents from the web site give in clause 1above directly with the help of e-token provided. The only mode of collection of tender documents.

Details of submission procedure are given below.

5. Participation in works :

Any contractor can submit tenders for the works published in the particular NIT depending on his credential and financial capability, Detail of which are given later.

6. Submission of tenders:

6.1 General process of submission :

Tenders are to be submitted online through the website stated in clause 1 all the documents uploaded by the tender inviting authority form an in integral part of contract.

Tenderers are required to upload all the tender document along with the other documents as asked for the tender through the above web site within the stipulated date and time as given in the tender , tenderers are to be submitted in two folders at a time for the work one is technical proposal and the other is financial proposal. The tenderes shall carefully go through the document and prepared required document and upload the scanned documents of originals portable document (PDF) to thr portal in the designated locations of technical bid. He needs to fill up the Rates of item /percentage in the BOQ, downloaded for the work in the designated cell and upload the same in designated location of

financial bid. The document uploaded are virus scanned and digitally signed using the digital certificate. tenderers should specially take note of all the addendum / corrigendum related to the tender till the bid submission end. tenderers are should in general upload the latest document as

part of the tender, how eve in case of failure in uploading such document it will be dimmed that they (tenderers) have taken note of such latest document including addendum /corrigendum if published till the bid submission end.

6.2 Technical proposal

Technical proposal Should contain scanned copies and /or declaration in the following standardised format in two covers(folder) .

A) Technical file (statutory cover) containing

- i) Application for tender-(vide form-1)(to be submitted in “forms” folder)
- ii) Notice inviting tender (NIT) the has published is to be downloaded and then uploaded and digitally signed (to be submitted in “NIT” folder
- iii) A bidder desirous to bid and initiate payment of pre-defined EMD/tender fees for the tender by selecting the following payment mode .Net Banking (any of the Banks listed in ICICI Bank payment gateway) for payment through ICICI Bank Payment gateway only .

iv) Credential certificate: Scanned copy of Credential certificate of 40 % completed works of same nature

B) My document (Non statutory cover) containing,

i) Certificate

1) PAN, Valid up to the date of opening of the tenders and latest ITR. Application for such clearance address to the competent authority may also be considered.

2) Provisional registration certificate for G.S.T. suing G.S.T Registration Number .

Company details :

1. Registered deed for partnership firm /consortium from register assurance having office at Todimansion.
2. Trade Licence for proprietorship firm.
3. Memorandum of articles for Limited companies.
Societies registration, audit report ARCS certificate and by laws for Co-operative societies.
Addenda and corrigenda if published .

Any other documents found necessary.

6.3) Financial proposal /latest annual accounts.

The financial proposal should contain the following documents in 1 cover (folder)

Bill of Quantity (BOQ): The contractor is to quote the rate (percentage above or below) online through computer in the space marked for quoting the rate in the BOQ (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor).

7) Submission original copies of documents of tender cost (if any) and Earnest money deposit.

7.1) Mode of payment :

EMD:- A bidder desirous to bid and initiate payment of pre-defined EMD/tender fees for the tender by selecting the following payment mode .

Net Banking (any of the Banks listed in ICICI Bank payment gateway) for payment through ICICI Bank Payment gateway only . The BOQ including 12% GST and 1% cess .

8.1) Eligibility criteria:

- i) Intending tenderers should produced credential certificate from Govt. Department/Board/Semi Government /corporation /Statutory Authority/Undertaking etc for civil work or same nature of work fully completed work of the minimum value of 40% of the Estimated amount put to tender during last 5 years prior to date of issue of the tender notice.
- ii) Completion certificate submitted by the bidders should indicate the gross value of the 100% completed work only. Completion certificate should clearly contain the name designation address and contact of the officer issuing the credential.

8.2) Penalty for suppression / distortion of facts if any tenderers fails to produced the original hard copies of the documents all demand of the tender evaluation committee within a specified time frame or if any deviation detected in the hard copies from the uploaded soft copies or if there is suppression , the tenderers will be suspended from participating in tenders or e-tender platform of Dainhat Municipality.In addition his earnest money will stand for fitted to Dainhat Municipality.

9) Chairman Dainhat Municipality reserves the

Right to cancel the NIT or issue corrigendum notice to the NIT due to unavoidable circumstance no claim in respect will be entertain.

10) **All such Taxes cess etc** . As applicable as per rule as per GO in force or execution of work will be borne by agency and deducted at source from the bill of the work. The rate in the schedule of the rate inclusive of all taxes

11) E – Receipt of EMD , Original application of intending Tenderer , **afftdavit have to be submitted in Sealed Envelope** need to dropped in to the drop box at O/O Chairman Dainhat Municipality as per following Schedule ,Failing Which the bid will be treated as Cancelled and no Technical Evaluation will be done for that bidder.

SL No	Particulars	Date & Time
1	Last Date of dropping E – Receipt of EMD , Original application of intending Tenderer , afftdavit in the drop box at O/O Chairman Dainhat Municipality .	19/06 /2019 02. 00 pm
2	Opening of submitted documents (Offline) in to the Drop Box	19/06 /2019 03.00 pm

Schedules of dates for e-tendering.

Sl No	Activity	Date & Time
1	Publishing Date	30/05/2019 AT6.00 PM
2	Tender Documents Download Start date	31/05/2019 AT 10.00 AM
3	Bid submission start date	31/05/2019 AT10.00 AM
4	Bid submission end date	17/06/2019 AT 5.00 PM
5	Technical bid opening date	20/06/2019 AT 11.00 AM
6	Uploading of Technical bid Evaluation sheet	To be uploaded after the verification of technical papers of the bidders
7	Date of uploading final list for final list for technically qualified bidders after disposal of apples if any (online)	24 hours from the time of uploading list of technically qualified bidder in the web portal only.
8	Financial bid opening date	To be notified at the time of publishing list of technically qualified bidders in the web portal only to be intimated later
9	Uploading of Financial bid Evaluation sheet	Uploading of financial evaluation sheet to be notified later.

FORM-1

**APPLICATION FOR TENDER
(TO BE FILLED AND SUBMITTED PROPERLY)**

To.
The Chairman,
Dainhat Municipality
P.O:- Dainhat , Dist :- Burdwan

NIT No:-.....

Serial No of Work applied for :-.....

Amount put to tender :-.....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 201_____

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or typed)

Office address: _____

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mailID: _____

SAMPLE FORMAT FOR AFFTDAVIT

I, Sri'.....S/o Sri 'aged..... 'Years' Residing at
Proprietor/Partner/Director of.....do; hereby solemnly affirm and declare in
connection withas follows:-

1. That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief'

2. That the undersigned also hereby certifies that neither any near relations of AE/SAE of the Department nor any retired gazetted officers are in our Employment

3. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the Department to verify this statement.

4. The undersigned understands and agrees that the bid shall remain open for Acceptance 90 days from the date of opening of financial bid'

5' The undersigned agree to invest 30% of the contract price of works by cash during the implementation of the works'

6. The undersigned agrees to authorize the authority to seek references from the Bankers of the undersigned.

7' If the contract is awarded to us, We will deploy at site all necessary T & P and equipments as listed in the ITB of the bidding document immediately on receipt of the work order' We would commence the work only on deployment of machineries at site to the full satisfaction of the Engineer-in Charge' We would be duty bound to use those equipments at site to achieve the best result as per requirement of the contract. we would upkeep and maintain those equipments in running condition till, completion of the project. Any breakdown of any equipment will be replaced immediately . No part of equipment will be shifted to another site without the written permission of the E .I. C

8. we would establish a site Laboratory with minimum testing equipments / apparatus as listed in the ITB to conduct the various tests on soil, aggregates' cement concrete to maintain the quality at site. we Will upkeep the Laboratory set-up in good condition of the Project'.

9. we would deploy at site all necessary technical Personnel for efficient contract management and Supervision of works with a view to achieving best quality of works at site'

10. we would carry out all necessary tests of all major items at frequency spelled out in the contract Document/MoR specification book /SP20 / SP72 to achieve the best quality work at site. We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report .

11. Any departure whatsoever in any form will be considered as breach of contract .In such situation the Department at his liberty may with hold our payment till we rectify the defects or fulfill our contractual obligation. In this connection , Departmental decision will be final and binding'

12. The undersigned also certifies that neither we have abandoned any work awarded to us' nor any penal action was taken against us by any Department . The undersigned also declares that we do not have any running litigation with any department'

13. The undersigned inspected the site and quoted the rate accordingly'

.....
(Signature of the Bidder)

Name of Department :- Dainhat Municipality
List of scheme :-

Group	Name of the work	Estimated Amount put to Tender (Rs.)	Earnest Money (Rs.)	Time of Completion	Eligibility of Contractor
1	PROPOSED ESTIMATE SITE DEVELOPMENT AND BEAUTIFICATION OF EXISTING BURNING GHAT OF WARD NO -02 UNDER DAINHAT MUNICIPALITY ,PS- DAINHAT, DIST- PURBA BURDWAN	3752651.44	75053.00	90 Days	Bonafide Contractor

N.B. :- The intending tenderers shall not have to pay the cost of tender documents for the purpose of participating in e-tendering vide Notification No. 199-CRC/2M-10/2012 dt. 21.12.2012 of the Secretary to the Government of West Bengal. Successful Bidder will have to Make Formal Agreement in the prescribed rate as mentioned in the N.I.e.T.

Price of W.B Form No.2911(iii) is Rs 5.00 Price per set of other documents Rs 1000.00
Details of S.D & Refund of EMD

Provided that the work shall not be deemed to have been completed unless the “ Final Bill ” in respect thereof shall have been passed and certified for payment by the Engineer – in Charge.

Provided further the Engineer –in-Charge shall pass the “Final Bill” and certify thereon, within a period of forty five days with effect from the date of submission there of by the contractor under this contract and shall also issue a separate certificate of completion of work to the contractor with the said period of **forty five days**. The certificate of Engineer-in –Charge whether in respect of the amount payable to the contractor against the “ **Final Bill** ” or in respect of completion of work shall be final and conclusive against the contractor . However, the security deposit of the contractor held with the Government under the provision of **Clause-1** hereof shall be refundable to the contractor in the manner provide here under .

- i) 30% of the security deposit shall be refunded to the contractor on expiry of **one year** after the issuance of certificate of completion of work.
- ii) Further 30% of the security deposit shall be refunded to the contractor on expiry of **two years**.
- iii) The balance **40%** of the security deposit shall be refunded to the contractor on expiry of **three years** .

N.B - Provided that in respect of the work of repair or maintenance in nature or a combination thereof , the words “**Three years**” wherever appearing in this clause shall be deemed to be **one year** and in which case the security deposit of the contractor held with the Government under the provision of clase-1 hereof shall be refundable to the contractor on expiry of **one year** after the issuance of certificate of completion of work by the Engineer-in-Charge.



Chairman
Dainhat Municipality

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Copy of tender notice forwarded for information with request to kindly display in the notice board for wide publicity .

- 1) The District Magistrate , Burdwan M.A Department
- 2) The Executive Engineer , Municipal Engineers Directorate , Purta Bhavan, Sadar Ghat ,Sreepally , Burdwan
- 3) The S.D.O Katwa
- 4) The B.D.O Katwa II
- 5) Chairman Katwa Municipality
- 6) Office Notice Board



Chairman
Dainhat Municipality

